

2019 LA County QI Summit: Innovation Exchange

Hosted by the Institute for High Quality Care (IHQC) the Community Clinic Association of LA County (CCALAC)

Poster Submission Instructions

Share Your Innovation and Improvement Successes with your colleagues across Los Angeles. Submitting a poster to the **2019 LA County QI Summit** will give your quality teams opportunities to:

- ❑ **Celebrate successes** you've made in improving clinical outcomes, patient experience, etc.
- ❑ **Share and exchange tools**, templates, and resources you've created to bolster your QI/PI work (e.g., process maps, standing orders, training guides, checklists, data displays, etc.)
- ❑ **Pose questions** to your colleagues
- ❑ **Eligible for awards** up to \$1000 in gift cards and grants
- ❑ **Free printed poster** that you can take back to your health center to display



Project Themes/Categories:

Your project should fall into one of the following five categories:

- 1) Population Health (chronic care, cancer screenings, etc.)
- 2) Operational Efficiency and Improving Value
- 3) Building our Improvement Systems and Infrastructure
- 4) Addressing the Social Determinants of Health and/or Health Equity
- 5) Patient Experience

How to Submit:

- ✓ Submissions are due no later than July 10, 2019 and should be emailed to info@IHQC.org.
- ✓ Submissions should include a completed [Submission Form](#) **and** an electronic copy of the poster (preferred poster file formats: PowerPoint, Word, or PDF).
- ✓ Accepted posters will be notified within 7 days after submission.
- ✓ Poster boards will be 24 inches wide by 36 inches high. Posters should be displayed vertically.
- ✓ You can use the [Optional PowerPoint Template](#) to create your poster.
- ✓ Minimum Font Size: 18 (to help audience read from a distance)
- ✓ Include team pictures, photos of templates and tools, and/or data displays
- ✓ Accepted posters will be printed in color and provided to teams at the Summit

2019 LA County QI Summit: Innovation Exchange

Additional Information and Frequently Asked Questions

****Updated June 4th, 2019****

Topics

- 1. What content should I include in my poster?**
- 2. How will my poster submission be evaluated?**
- 3. Will we formally present these posters during the Innovation Exchange Poster Walk?**
- 4. More information about the Innovation Exchange – Poster Awards**
- 5. How many projects/posters can my organization submit?**

1. What content should I include in my poster?

You can design and format your poster however you see fit. However, at a minimum, posters should include the following:

- Organization name, logo, and project title
- Description of the new strategy, tool, change, or innovation you piloted and implemented
- Background or problem assessment – why did you start this project? What were some of the root causes or problems you were hoping to address?
- Project outcomes/results – including data and/or data displays
- Next steps or sustaining these improvements

Other elements to consider including in your poster are:

- Key activities or actions taken to pilot and implement these changes
- Examples of improvement tools used that were helpful (e.g., workflow maps, standing orders, checklists, driver diagrams, etc.)
- Advice/guidance for others starting a similar Project - recommendations for other organizations pursuing a similar project (i.e., if we could do it over again, we'd do ABC differently or dedicate more time to XYZ because that was an important step)

*If there's a handout of a tool, template, or resource that others might be interested in viewing, please bring those as well (or send to IHQC with your poster submission and we'll print copies of resource for you to distribute at the Summit)

Formatting: please submit your posters as a Word, PowerPoint, or PDF file. Posters will be 36 inches high by 24 inches wide. You can either adjust the page size to these dimensions ([Optional PowerPoint Template](#) available) or, if you'd prefer, create up to 8 slides on standard 8.5 x 11 pages.

2. How will poster submissions be evaluated?

Submissions will be evaluated based on a number of factors including: relevance to at least one of the 5 required themes/categories, clarity of the project description, demonstration of notable improvements/impact, strength

Additional Information and Frequently Asked Questions - Continued

of the case that these improved outcomes are directly linked to your project/changes, and demonstration of the use of improvement tools and strategies to drive these advances.

3. Will we formally present these posters during the Innovation Exchange Poster Walk?

No, there will not be formal presentations. However, we would encourage teams to have a representative stand by their poster for part of the poster walk so that there's someone available to answer questions.

4. More information about the Innovation Exchange – Poster Awards

While the main intent of the Innovation Exchange is to provide an opportunity to share your quality and performance improvement efforts with your colleagues across the county, we're excited to announce that there will be awards and prizes at the conclusion of the poster session. Awards include:

- **Audience Award:** \$1000 gift card presented to the poster/team that shares an innovation, tool or strategy that your colleagues from across the county are most excited to try back at their organization.*
- **Cedar-Sinai Health Impact Award:** \$1000 gift card awarded to the poster/team that demonstrates outstanding achievements in addressing access, patient experience, and the social factors that impact health.
- **Patient Innovation Award:** \$500 gift card awarded to the poster/team that has demonstrated notable improvement in patient outcomes.
- **Distinguished Data Display Award:** \$200 award to the poster/team that includes a data display (run chart, graph, etc.) that effectively shows project data in a way that helps tell their improvement journey.
- **Raffle:** Additional prizes will be randomly drawn from the pool of teams presenting posters at the Innovation Exchange

*Additional awards and information will be announced in the coming weeks. All awards, except for the Audience Award and raffle, will be voted on by a panel of impartial judges from multiple organizations.

5. How many projects can my organization submit?

A maximum of three submissions per organization will be accepted.